



*November 24, 2020*

*U.S. Embassy Vilnius, Akmenų 6, Vilnius*

Dear Prospective Quoter

SUBJECT: Solicitation Number 19LH5021Q0005  
Routine Elevator Maintenance

The Embassy of the United States of America invites you to submit a quotation for Routine Elevator Maintenance.

The Embassy will conduct a site visit on **November 30<sup>th</sup>, 2020, at 10 a.m.** via Google Meet. Prospective offerors/quoters should submit their email addresses, names and company name to [Vilnius.procurement@state.gov](mailto:Vilnius.procurement@state.gov) by 10 a.m. November 27<sup>th</sup>, 2020 to arrange receive log in information for the site visit.

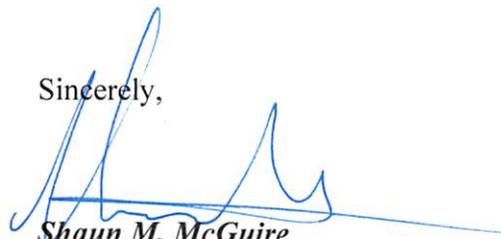
Please submit your quotation to [Vilnius.Procurement@state.gov](mailto:Vilnius.Procurement@state.gov) by December 11<sup>th</sup>, 10 a.m.  
**No quotations will be accepted after this time.**

In order for a quotation to be considered, you must complete and submit the following:

1. Fill in SF-1449
2. Section 1, Pricing
3. Section 5, Representations and Certifications
4. Additional information as required in Section 3.

Direct any questions regarding this solicitation to [Vilnius.Procurement@state.gov](mailto:Vilnius.Procurement@state.gov) by December 3<sup>rd</sup>, 10 a.m. during regular business hours.

Sincerely,



**Shaun M. McGuire**  
Contracting Officer  
U.S. Embassy Vilnius  
Akmenų 6, Vilnius